

Catalog Definitions Documentation

System: FleetFocus M5

COURSE	COURSE DESCRIPTION	NOTES / COMMENTS
FM8	Course Name: Equipment Timesheets	
	Course Name: FM8	
	Course Duration: Online	
	Course Description: 1. Processing Equipment Time Sheets – to include the process flow and how to enter data on the timesheet.	
	Prerequisites: FM6	
	Recommended Audience: Equipment Timesheet User	
	Course Objectives: This course covers the transactions used to process Equipment Timesheets. Users will gain an understanding of the process flows of the Equipment Timesheet functionality in the M5 system, and will learn how to enter the applicable data on the timesheet for billing purposes. Additionally, users will learn how to reconcile duplicate tag and serial number, and how to generate transactions from inventory results.	